

VRIS UPDATE

OJE, OJT and Community Assessment Chapters Effective 4-8-2015 Number 422

SUMMARY OF UPDATES

The following chapters have been revised:

On-the-Job Training

http://webforms.vr.ne.gov/program_manual/program_manual_chapters/65

On-the-Job Evaluation

http://webforms.vr.ne.gov/program_manual/program_manual_chapters/56

Community Assessment

http://webforms.vr.ne.gov/program_manual/program_manual_chapters/26

The revisions reflect the following changes.

- The Training Report replaces the OJT Training Progress Report and the OJE Evaluation Report. Job coaches assessing a client on an employment site can also use the report.
- Language has been added regarding the Volunteer/Paid Accident Coverage Letter and the Certificate of Self-Insurance.
- Language has been added that an OJE can be more than 90 hours if approved by the Office Director. A client can complete more than one OJE if necessary.
- Language has been provided for when staff receives a request from DHHS to complete the Income Verification Form.

FORMS REVISED

On-the-Job Report form

Request For Certificate of Self-Insurance

Volunteer/Non-Paid Accident Coverage

Please recycle all OJT Training Progress Reports and OJE Evaluation Reports.

TEAM COMMUNICATION

Discuss at team meeting.

LEADERSHIP CONTACT

Janet Drudik

janet.drudik@nebraska.gov

402.484.1908